

President Suerdieck called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Members present: Trustee Carver, Trustee Eandi, Trustee Forestier, Trustee Hendrickson, Trustee Kindred, Trustee Munroe, President Suerdieck, Clerk Gerberding, Attorney Schuering

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON December 9, 2024.

Trustee Forestier made a motion to approve the minutes for December 9, 2024. Trustee Carver seconded the motion. Motion passed unanimously. Trustee Munroe voted present.

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON December 23, 2024.

Trustee Munroe made a motion to approve the minutes for December 23, 2024. Trustee Hendrickson seconded the motion. Motion passed unanimously.

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Munroe made a motion to approve the financial statements and bills. Trustee Eandi seconded the motion.

Roll call vote was taken:

| | |
|-------------------------|---------------------------|
| Trustee Carver – yes | Trustee Eandi – yes |
| Trustee Forestier - yes | Trustee Hendrickson – yes |
| Trustee Kindred – yes | Trustee Munroe – yes |

Motion passed with 6 yes votes and 0 no votes.

ANNOUNCEMENTS AND PRESENTATIONS

Presentation of the Annual Audit – Valerie R. Ausmus, CPA

Ms. Ausmus passed copies of the audit to each board member. She went through the report in the front titled “summary.”

Total assets increased. Liability decreased. Revenue went up. Expenses went up, but retained earning was still higher as well.

General fund: increase in fund balance over the year.

TIF: revenue increased, expenses increase, with still an increase in fund balance

Motor Fuel: revenues were comparable, expenses a bit higher, still an increase

Water: Revenue increased, expenses increase, increase in net position

Sewer: assets and liability stayed about the same. Net increase

Sewer revenue increased, expenses increase, increase in net position

Overall – a very good year.

This is Ms. Ausmus’s last time with the Village and she appreciates all the support and hard work during her time with the Village.

PUBLIC FORUM

Dustin Walker was present and explained that he and his wife recently bought the Silo Center and want to bring bulk ice and a water center. He has been told that he can’t resell water in the village, and he is looking for clarity on what he has heard. Pres. Suerdieck’s explained that his understanding is more bulk water for well water. Supt. Foster stated that the Department of Health regulates the machines. Village code does not differentiate between bulk and nonbulk water reselling. The code does not have a gallon capacity. Supt. Foster read the code and it says, “you should not resell water.” Sections in the Village Code dealing with this topic are 52.04 and 52.10. Mr. Walker will be renting to someone else that does this already in Chatham. They don’t have an IDPH license but is willing to get one if necessary.

Trustee Hendrickson suggested Mr. Walker meet with Sangamon County Public Health department to get all of the necessary information. Trustee Munroe asked Atty. Schuering if we need to amend the code? Atty. Schuering explained that drafting a resolution and having it passed by the board at a future meeting would be sufficient.

REPORTS

Chief of Police – Tim Sommer

See attached report – highlights below.

- A. Potential Officer Wiggins – hopefully by end of this week, Chief will have a better idea what his background and approvals look like.
- B. PRD is wanting to sell the Impala out front on Facebook or to anyone else interested.

Public Works Superintendent – James Foster

See attached report – highlights below.

- A. Worked on material line for EPA. Got all of it done. Sent it in by the April 2024 deadline. EPA reached out last week looking for information on 1 particular line on the form for all 1700 homes.
- B. In the plowing process last week, a couple of mailboxes and an irrigation head was hit.
- C. School district staff reached out on Monday of snow asking for Public Works help salting their parking lots as their equipment was all broken down.
- D. CDL – one more person to test and then everyone is complete except for Mitchell and Devon who will get their training this next year.
- E. There is a house on Parkview with lots of complaints to both the police and public works. Supt. Foster has shared resources with the renters of the property and they were on board with cleaning up the area.
- F. Trustee Carver asked if we are close to paying off a couple of public vehicles. Supt. Foster explained yes, there are 2 vehicles with only 1 payment left each.

NEW BUSINESS:

Ordinances: N/A

Resolutions:

RES 25-01 – Considering Agreement with GovPilot to Implement Web-Based Work Order Software. Supt. Foster explained that we used a previous system that the Village no longer uses. Staff have been hobbling together a system to get information shared. After reviewing various software, GovPilot is what everyone seemed in agreement on and liked. They are trying to track work orders, billing, and permits better. It is independent and is web-based. It helps with a paper trail and reminders. This will be a 5-year purchase. Trustee Kindred asked what the exit process looks like if we don't like it. Supt. Foster stated that he would get through it for 5 years. GovPilot is more municipality based. Trustee Hendrickson asked if the \$3,000 is for 1 or 5 years. Supt. Foster stated 1 year. Trustee Hendrickson additionally asked if there is training available for staff from this company. Supt. Foster responded yes and no. This company has multiple staff that can help troubleshoot. Trustee Munroe asked if the cost will be split among the departments as the police and water/sewer. Office Manager Marsh explained yes because it impacts all of them. *Trustee Kindred made a motion approving Resolution 25-01. Trustee Hendrickson seconded the motion.*

Roll Call vote was taken:

| | |
|-------------------------|---------------------------|
| Trustee Carver – yes | Trustee Eandi – yes |
| Trustee Forestier - yes | Trustee Hendrickson – yes |
| Trustee Kindred – yes | Trustee Munroe - yes |

Motion passed with 6 yes and 0 no votes.

Motions:

Motion to Accept Annual Audit for the Fiscal Year Ending April 30, 2024, for the Village of Rochester, Illinois. *Trustee Hendrickson made a motion approving the audit with special thanks to that firm for serving us well for so many years. Trustee Forestier seconded the motion.*

Roll Call vote was taken:

Trustee Carver – yes

Trustee Forestier - yes

Trustee Kindred – yes

Trustee Eandi – yes

Trustee Hendrickson – yes

Trustee Munroe - yes

Motion passed with 6 yes and 0 no votes.

Motion to Submit Request for Proposal/Qualifications for Village Accountant/Auditor. It will be posted in the newspaper. It can also be posted on the website. IML may also have a resource to disseminate it out. *Trustee Munroe made a motion to submit the Request for Proposals. Trustee Carver seconded the motion.*

Roll Call vote was taken:

Trustee Carver – yes

Trustee Forestier - yes

Trustee Kindred – yes

Trustee Eandi – yes

Trustee Hendrickson – yes

Trustee Munroe - yes

Motion passed with 6 yes and 0 no votes.

UPCOMING DATES:

Upcoming Dates to Remember: (some meetings are tentative and could change, but will have the proper 48 hours posting notice)

Monday, January 20, 2025

Tuesday, January 21, 2025

Monday, January 27, 2025

Monday, February 10, 2025

Friday, February 21, 2025

Office Closed in Observance of Martin Luther King, Jr. Day

Planning & Zoning Meeting @ 7 pm

Committee of the Whole Meeting @ 7 pm

Village Board Meeting @ 7 pm

Sparks in the Park Trivia Night at Blue Ridge Club at 6 pm

Motion to Adjourn

Trustee Munroe made a motion to adjourn the meeting. Trustee Carver seconded the motion. The motion passed unanimously at 8:02 pm.

Respectfully submitted,

Angela Gerberding

Village Clerk